

BOARD OF PUBLIC WORKS AND SAFETY
NOVEMBER 9, 2015

Members present Jonathan Stinson, James Trimble and Roland Shelton, Cary Sparks was absent.

OLD BUSINESS

1. Approve Minutes from Board of Public Works and Safety Meeting October 28, 2015

Roland Shelton made a motion to approve; this was seconded by James Trimble and approved by the Board.

2. Award Bid – Two (2) Tandem Axle Dump Trucks – Terre Haute Street Department

Based on a recommendation from Brad Miller James Trimble made a motion to award to the lowest most responsive responsible bidder Sternberg International for \$294,200.00; this was seconded by Roland Shelton and approved by the Board.

3. Award Aquatic Center Roadway

The Board received the following proposals:

1. Dennis Trucking submitted a price of \$173,175.00 with an alternate price of \$138,685.00
 2. ST Construction submitted a price of \$179,195.00 with an alternate price of \$149,989.00
- Based on a recommendation from the Department of Engineering Roland Shelton made a motion to table; this was seconded by James Trimble and tabled by the Board.

NEW BUSINESS

1. Data Sharing Agreement between Indiana Department of Health and Terre Haute Police Department

Based on a recommendation from City Legal James Trimble made a motion to approve; this was seconded by Roland Shelton and approved by the Board.

2. Payroll

Roland Shelton made a motion to certify the payroll registers based on the recommendation of the Department Heads and the City Controller subject to the appropriation of funds, this was seconded by James Trimble and approved by the Board.

3. PO Registers

James Trimble made a motion to certify the purchase order registers based on the recommendation of the Department Heads and the City Controller subject to the appropriation of funds; this was seconded by Roland Shelton and approved by the Board.

4. Request from Terre Haute Transit to Declare 2010 Bus as Surplus

Roland Shelton made a motion to approve; this was seconded by James Trimble and approved by the Board.

5. Sewage Billing Medical Waiver

The Sewage Billing Department will postpone disconnection of water service for ten (10) days if, prior to the disconnect date specified in the disconnect notice, the customer provides the Sewage Billing Department with the following:

1. A written medical statement from a licensed physician or public health official
2. The written medical statement must be dated
3. The letter must state the disconnection of water would be a serious and immediate threat to the health or safety of a designated person in the household of the customer

The postponement of water disconnect may be continued for one (1) additional ten (10) day period upon the utility receiving an additional written medical statement as outlined above. Prior to the expiration of the postponement time the customer must show cause for his or her inability to pay the full amount due (financial hardship shall constitute cause) AND the customer:

1. Pays a reasonable portion (not to exceed ten dollars or one-tenth of the bill, whichever is less unless the customer agrees to a greater portion of the bill;
2. Agrees to pay the remainder of the outstanding bill within three months;
3. Agrees to pay all undisputed future bills for service as they become due; and
4. Has not breached any similar agreement with the utility made pursuant to this rule within the past twelve months;

Upon determination of financial hardship and the above conditions a written agreement will be provided by the sewage billing office and signed by the customer. Late payment charges will continue to be applied to delinquent waste water charges. Financial hardship shall be determined by the Board of Public Works and Safety, or their designee, by the submission of the following information from the customer:

- Utility receipts and current bills from electric, gas, cable/satellite TV and water companies
- Current bank or credit union statements, disability, social security statements, W2 or any other instrument that can verify income

The Board considered the information submitted and determined the criteria has not been met therefore James Trimble made a motion to disconnect; this was seconded by Roland Shelton and approved by the Board.

6. Request from Miracle on 7th Street to close 8th Street between Cherry and Ohio on December 5, 2015 from 9 AM to 3 PM

Based on positive recommendations from the Street Department and Department of Engineering and the notification of affected businesses Roland Shelton made a motion to approve; this was seconded by James Trimble and approved by the Board.

7. Grass Liens

James Trimble made a motion to approve; this was seconded by Roland Shelton and approved by the Board.

There being no further business Roland Shelton made a motion to adjourn; this was seconded by James Trimble and approved by the Board.

Robin A Drummy, Administrator